

Youth Project Worker

Recruitment Pack

Closing Date: 23rd October
@ 12pm

EMAIL YOUR APPLICATION
FORM TO:
RECRUITMENT@NORTHSIDE
FRC.IE



Job Description	
Job Title:	Youth Project Worker
Name of Employer:	Northside Family Resource Centre

Northside Family Resource Centre since its establishment in 1987 has sought to respond to the needs of the local community by providing

- structures which facilitate local people to support each other and search for ways to improve the quality of life in the area
- services in answer to the needs of families and family members
- support for those most disadvantaged and socially excluded

The role is a **fixed term, 12-Month, full-time contract for 37.5 hours per week and is jointly funded by UBU, LCETB and IPAS**. The post is subject to renewal after the initial period based on continued funding. The Youth Project Worker will support the effective running of children and youth projects and programmes in Northside Family Resource Centre. The role has two areas of focus. Firstly, to develop and implement school age children's services which meet the complex needs of children living in Knocklisheen Direct Provision Centre and other migrant centres on the Northside of the City. And secondly, the project worker will be responsible for the effective running of youth projects and programmes in Northside Family Resource Centre and actively targeting and including young people from all communities.

The Project Worker will have responsibility for certain projects and programmes. Among these are:

- Afterschool Clubs (day-to-day management and operation of the afterschool clubs for children living in Direct Provision Centres and Hubs based at various locations).
- Outreach for children and young people living in Direct Provision and Migrant Hubs and support their inclusion in the work of the Centre.
- Work closely with the Family Resource Centre's multidisciplinary team to support the whole family to reach their full potential.
- Implement projects such as Go4IT, Mental Health Projects, Parents Plus Programmes and other relevant child & youth programmes.
- Informal youth work interventions.
- Support the running of Northside Family Resource Centre's Drop-in Youth Space.

The Youth Project Worker will ensure:

- They are acquainted with the aims and objectives of the service
- Adherence to the positive ethos and values of the Centre
- Projects are developed according to community development principles
- Work is carried out in a professional manner guided by the principles and policies of the FRC
- They work as part of a team
- The policies and procedures of the service are implemented
- They are aware of the Child Protection Policy and Procedures – reporting any issues of concern to the Designated Liaison Officer.
- Best practice is observed in all aspects of the work
- Children and young people are always treated with respect according to restorative practice principles

Relative to their area of responsibility the Youth Project Worker will:

- Build positive relationships with children young people
- Identify children and young people who would benefit from involvement in programmes and activities and encouraging their involvement
- Plan, develop, deliver and evaluate projects and programmes based on current needs
- Plan and deliver interest-based activities, events and trips.
- Encourage children and young people to actively participate in the design and development of programmes and offer opportunities for them to feedback on the programmes delivered
- Lead and/or participate in Meitheal, carrying out a Meitheal where appropriate, and supporting the family to actively engage in the process. Plan and deliver programmes which involve families and young people together
- Engage in local and regional structures, namely, children and youth fora

Administration

The Youth Project Worker will:

- Maintain appropriate records of target group and activities in a confidential manner
- Take responsibility for any fee/capitation requirements under the National Childcare Scheme including the support of sponsorship for access to regulated settings.
- Keep other financial records where necessary
- Source and apply for funding where appropriate
- Support and monitor attendance and skill development of young person
- Compile relevant reports as required, completing them within the given timeframe

NORTHSIDE

FAMILY RESOURCE CENTRE

- Report to subcommittees of Board of Management where appropriate
- Support the promotion of awareness and knowledge of the programme.
- Use of social media to highlight events and achievements where appropriate in line with the Centre's policies.

Networking

- Develop, deliver and support programmes in partnership with other groups that will meet the needs of young people where appropriate
- Liaise with other agencies and services working with young people and attend meetings where appropriate and agreed

Monitoring and Evaluation

- Evaluate existing activities with the target groups to ensure we continue to respond to their needs.
- Use participatory research techniques where children and parents design the projects and programmes, within the constraints of the system they find themselves.
- Model service delivery on international best practice
- Work closely with other FRC Projects in the development of services

General

- Undertake other relevant duties as requested from time to time by the CEO, coordinator of Services or the Voluntary Board of Management.
- Take responsibility with other staff for the general work of the Centre
- Adhere to Health and Safety Statement and relevant policies. This includes reporting any concerns regarding onsite/ off site to management in the FRC.
- Undertaking Health and Safety risk assessments for any activities and use of venues in connection with the delivery of services.
- The safety and welfare of children and young people is a key priority. Employees must follow Children First National Guidance for the Protection and Welfare of Children 2017.

Person Specification for Child & Youth Worker

Job Title:	Child & Youth Worker
Name of Employer:	Northside Family Resource Centre
<p>This Person Specification is a description of the skills, knowledge and experience required for the position of Child & Youth Worker with Northside Family Resource Centre</p>	
<p>Essential</p> <ul style="list-style-type: none"> • A relevant academic/educational qualification (minimum level 6) • Knowledge and experience of the community and voluntary sector • Experience of providing support to individuals and groups • Experience and skills in group facilitation • Excellent Communication Skills • Experience and skills in developing and implementing children’s & Youth programmes. • Full driving licence 	<p>Desirable</p> <ul style="list-style-type: none"> ▪ A relevant level 8+ academic / educational qualification in youth work, community development, social care or equivalent. ▪ Post graduate qualification in a related/complimentary discipline. ▪ Knowledge and experience of the Family and Community Services Resource Centre Programme and the work of this Centre ▪ Knowledge and experience of working with children living in Direct Provision and Migrant Hubs ▪ Networking skills and ability to work with a range of voluntary and statutory agencies. ▪ Computer skills and knowledge of computer packages

NORTHSIDE

FAMILY RESOURCE CENTRE

Terms of Employment	
Job Title:	Youth Project Worker
Name of Employer:	Northside Family Resource Centre

Accountability:

The Youth Project Worker is an employee of the Board of Management of Northside Family Resource Centre.

The Youth Project Worker reports to the Coordinator of Youth and Afterschool Services on a daily basis. Final responsibility rests with the Board of Management through the CEO.

Hours of Work:

Full-time, 37.5-hour post Monday to Friday where the worker is available between 12:30 and 22:00. Afternoon and evening work is standard. The Youth Project Worker will be expected to be flexible about weekend work. The contract is fixed term and will be subject to continued funding. A 6-month probation period will apply.

Salary:

The role is offered at no less than €33,512.5 and commensurate with qualifications and experience. Weekly and Monthly pay frequency option available.

Pension

The Company will make a provision for a pension, at the rate of double your contribution subject to a maximum of five percent of the gross salary, subject to funding.

Confidentiality:

The Youth Project Worker will be expected to observe confidentiality at all times in relation to the business of the Family Resource Centre.

Holidays:

Twenty-five days per annum pro rata plus public holidays, with two additional privilege days (Christmas Eve, and Good Friday).

Garda Vetting:

The position is subject to the completion of a satisfactory Gara Vetting process.