

Senior Youth Worker

Recruitment Pack

Closing Date: 23rd October @
12pm

EMAIL YOUR APPLICATION TO:
RECRUITMENT@NORTHSIDEFRC.IE



NORTHSIDE

FAMILY RESOURCE CENTRE

Northside Family Resource Centre	
Job Description	
Job Title:	Senior Youth Worker
Name of Employer:	Northside Family Resource Centre

Background:

Northside Family Resource Centre, since its establishment in 1987, has sought to respond to the needs of the local community by providing opportunities to local people to support each other and search for ways to improve the quality of life in the area.

The successful candidate will be employed by Northside Family Resource Centre and will report to the Coordinator of Youth & Afterschool and ultimately to the Voluntary Board of Management through the CEO. This role is funded by UBU, Department of Children through the Limerick and Clare Education and Training Board.

The senior youth worker will be responsible for the effective running of youth projects and programmes in Northside Family Resource Centre. They will be responsible the development of a system of supports aimed at fostering and maintaining the young person's development.

The Senior Youth worker will have particular responsibility for certain projects among the range of work for young people and their families at the Centre. Among these are:

- Youth Drop-In Service (modelled on the former Youth Café approach)
- Afterschool Clubs (older school age children)
- Go4IT Project (supporting young people's access to third level)
- Delivery of evidenced based programmes for example Parents Plus Working Things Out
- Mental Health Projects
- Meitheal
- Other relevant youth programmes

The post holder will be expected to:

- Adhere to the Child Protection Policy of NFRC and ensure any concerns are acted upon immediately and appropriately.
- Keep strictly confidential any personal information relating to the children, their families or members of staff learnt as part of the job.

The Senior Youth worker will ensure:

- they are acquainted with the aims and objectives of the service
- the positive ethos and values of the Centre are adhered to
- projects are developed according to community development principles
- the work is carried out in a professional manner guided by the principles and policies of the FRC
- he/she works as part of a team
- the policies and procedures of the service are implemented
- he/she is aware of the Child Protection Policy and Procedures – reporting any issues of concern to the Designated Liaison Officer.
- best practice is observed in all aspects of the work
- children and young people are treated with respect at all times according to restorative practice principles
- adhere to good practice

Relative to his/her area of responsibility the Senior Youth Worker will:

- Build positive relationships with young people
- Identify young people who would benefit from involvement in programmes and activities and encouraging their involvement
- Plan, develop, deliver and evaluate projects and programmes based on current needs
- Plan and deliver sporting or other interest-based activities
- Encourage young people to actively participate in the design and development of programmes and offer opportunities for them to feedback on the programmes delivered

Family Support Work

In line with the primary ethos and focus of the FRC the Senior Youth Worker will:

- Work with the family of the young people
- Engage/lead in Meitheal initiative, carrying out a Meitheal where appropriate and engaging in subsequent procedures
- Plan and deliver programmes which involve families and young people together
- Engage in local and regional structures, namely, children and youth fora

Administration

The Senior Youth Worker will:

- Maintain appropriate records of target group and activities in a confidential manner
- Take responsibility for fee collection and maintain records of same
- Keep other financial records where necessary

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- Source and apply for funding where appropriate
- Support and monitor attendance and skill development of young person
- Compile relevant reports as required, completing them within the given timeframe
- Report to subcommittees of Board of Management where appropriate
- Support the promotion of awareness and knowledge of the programme.
- Use of social media to highlight events and achievements of young people

Networking

- Develop, deliver and support programmes in partnership with other groups that will meet the needs of young people where appropriate
- Liaise with other agencies and services working with young people and attend meetings where appropriate and agreed.

General

- Take responsibility with other staff for the general work of the Centre
- Additional tasks that may be deemed necessary by the Management Team.

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Northside Family Resource Centre	
Personal Specification	
Job Title:	Senior Youth Worker
Name of Employer:	Northside Family Resource Centre
Essential	Desirable
<ul style="list-style-type: none"> ▪ A qualification to, at least, NFQ Level 7 in Youth & Community Work; or equivalent. ▪ Minimum of 3 years post qualifying experience ▪ Knowledge and experience of the community and voluntary sector ▪ Knowledge and experience of working with vulnerable groups. ▪ Experience and skills in developing and implementing Youth programmes & services. ▪ Experience and skills in group facilitation. ▪ Excellent report writing skills. ▪ Good computer skills. ▪ A full driving licence and access to own car. 	<ul style="list-style-type: none"> ▪ Experience of working with volunteers. ▪ Networking skills and ability to work with a range of voluntary and statutory agencies ▪ Experience of working with multiple cultures and a variety of target groups. ▪ Management Training. ▪ Post-graduate Qualification in a related field

Northside Family Resource Centre	
Terms of Employment	
Job Title:	Senior Youth Worker
Name of Employer:	Northside Family Resource Centre

Accountability

The senior youth worker will report and be responsible to the Coordinator of Youth & Afterschool and ultimately the Voluntary Board of Management through the CEO.

Hours of Work

- The post will be a permanent, full-time contract, at 35 hours per week, Monday to Friday between the hours 10:00 and 22:00.
- The senior youth worker will be expected to work evenings and be flexible about weekend work for which overtime will not be paid but time-off-in-lieu will be granted.
- There is an expectation the senior youth worker will work across sites as required all of which are located on the Northside of Limerick City.

Salary

The role is offered at no less than €35,408 and will be offered at a level that is commensurate with qualifications and experience. A 6-month probation will apply.

Pension

The Company will make a provision for a pension, at the rate of double your contribution subject to a maximum of five percent of the gross salary, subject to funding.

Confidentiality

The Worker will be expected to always observe confidentiality in relation to the business of the Family Resource Centre.

Holidays

Twenty-five days per annum plus 2 additional privilege days, and public holidays.

Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

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How to Apply:

Please **DO NOT** send your CV. Application forms and explanatory notes can be found at www.northsidefrc.ie/vacancies. Only completed application forms will be accepted for shortlisting. Forward application to recruitment@northsidefrc.ie before **23rd October 2024 no later than 12pm**. All informal enquiries can be directed to yvonne.wold@northsidefrc.ie

Northside Family Resource Centre is an Equal Opportunities employer.